



COVID-19 Surf Life Saving Operational Safety Plan

This document outlines Ōrewa SLSC Boards thinking about how to adapt operations to keep volunteers, members and workers safe during the COVID-19 pandemic. This information will help your volunteers, members and workers to know exactly what to do and what to expect.

The COVID-19 pandemic is an evolving situation – review your plan regularly and make changes as required, it can be used for the CPFW (Traffic Light System).

- Red is designed to protect at-risk people and the health system from an unsustainable number of hospitalisations.
- Orange is designed to reduce increasing community transmission that is putting pressure on the public health system and at-risk people.
- Green is designed to minimise the cases of COVID-19 community transmission.

Under Green, community transmission is limited, hospitalisations are at a manageable level, and the health system is ready to respond. Contact tracing, good hygiene and sanitation, and home isolation will continue as key tools to minimise the spread of the virus. Localised lockdowns may be considered if there is a rapid growth in cases

This plan should be formulated using advice on the SLSNZ website ([Surf Lifesaving NZ - COVID-19](https://www.surflifesaving.org.nz/surflifesaving-nz-covid-19)) and from Sport NZ website (<https://sportnz.org.nz/covid-19-response/overview/>), and [slsnz-memo-sport-junior-surf-in-the-cpf-dec-10.pdf](https://www.surflifesaving.org.nz/slsnz-memo-sport-junior-surf-in-the-cpf-dec-10.pdf) ([surflifesaving.org.nz](https://www.surflifesaving.org.nz))

Surf Life Saving Club Details

Club Name: Ōrewa Surf Life Saving Club
Region: Northern
Contact name: Heather Hilder (Admin) / Faron Turner (Chairperson)
Contact Details: 027 291 7492 / 021 620 578
Date completed: 10th December 2021
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Revision date: as updates provided by SLSNZ / NZ Government / Ministry of Health

Regional Office Signoff:

Ōrewa Board/Committee Signoff:
Faron – Chairperson Ōrewa SLSC

Refer to SLSNZ Operational Capability/Operational Compliance

Document: <https://www.surflifesaving.org.nz/club-management/health-safety/covid-19-updates>

| | DESCRIBE WHAT YOU WILL DO | WHO IS RESPONSIBLE |
|---|---|--------------------|
| How will you manage the risks of operating your Club Facilities at Red | <p>Lifesaving & SAR Operations</p> <ul style="list-style-type: none"> • SAR Squads as per SOPs' & rescue ready - need to be COVID-19 PPE compliant. • Active Rostered Patrols can fully operate at Ōrewa and Wenderholm with 4 in Operations room, 2 in First Aid Room and ensuring all members are distancing and required PPE to be worn. At Wenderholm 1 in the tower with the remainder on patrol outside under the 3x4m pop up tent or rostered on split shifts. • Flagged areas may be considered but only on a case by case basis to maintain public safety, where approved by the Regional Lifesaving Manager and Flags may be out based on conditions and beach user numbers. At both locations observational patrols are preferred with emergency response only due to CPFW Gathering Limits (25 unvaccinated and 100 vaccinated with Vaccine Pass checks). • Roaming Patrols can be provided where teams can provide the required resources. • Red Flag Protocol – If lifeguards are unable to provide a full patrol or the water conditions are too dangerous for swimming and there is concern for public safety, 'red flagging' the beach could be used at Red, due to Alert Level restrictions. • Across COVID Boarder travel may be authorised in certain circumstances, please contact the National Lifesaving or National SAR Manager for approval (with authorisation of Club Chairperson or President). <p>Clubs/Facilities</p> <ul style="list-style-type: none"> • Club facilities are open to the wider membership for access and use via bookings or as approved by the Club Chairperson for scheduled training, patrolling and committee meetings (adhering to Gathering Limits of 25 unvaccinated and 100 vaccinated with Vaccine Pass checks and required Sign in, contact tracing, PPE and Hygiene measures). • If you're sick, stay home - don't go to the club, any trainings or attend Emergency Callouts • Access to downstairs is via ranch slider, or upstairs via external staircase. • You are be required to "sign-in" each time you enter and leave the club. QR codes & manual sign in sheets are located at entry points. • Signage reminding members of the COVID-19 physical distancing and hygiene protocol will be posted at the entrance and in common areas where appropriate. • All actions are to be undertaken in such a way as to reduce any possible contact between members and to promote physical distancing wherever possible and wearing of face masks indoors. • Common touchpoints (door handles, taps, light switches) will be cleaned after each group use with products provided. • Kitchen and showers are closed. Bring food and drink for yourself if coming to the club. Bring warm clothing & shower at home. Maintain physical distancing in and around toilets. • First Aid rooms - First aid should be administered outside where appropriate and with all LGs and patients / careers wearing masks (these are available to provide if needed). | |

Education/Learning/Training Courses

- Online Learning is preferred and any 'in person' training inside should meet Gathering Requirements and one person to 1m² observed, ensuring appropriate ventilation by opening doors and windows – all hygiene, tracing and PPE requirements upheld. First Aid and CRP training should only be done outdoors in a well ventilated, shaded space.
- 'Close Proximity Training' for lifeguards using IRB's, RWC's and conducting Board and Tube Rescues, where a club is providing SAR, Flagged Areas, Observation or Roaming Patrols.
- 'Upskilling' for members who currently do not hold awards i.e. IRB Driver training for unqualified drivers can occur outdoors. Physical distancing and gathering recommendations need to be observed.
- Across COVID Border travel may be authorised in certain circumstances, please contact the National Education Manager for approval.

Surf Sport Events/Physical Recreation/Training/Junior Surf

- Events can occur – following guidelines;
 - a.** It needs to be in a low risk local environment, with a safety plan (ORA must be completed);
 - b.** Using non-powered individual equipment (Swimming, Boards, Surf Skis);
 - c.** Physical distancing and gathering guideline need to be observed;
 - d.** Focus must be within existing skill and fitness levels; member must already be competent; shared equipment can be used.
- Organised group coaching/training (including Junior Surf) can occur under the above Physical Recreation guidelines and gathering limits of:
 - 25 unvaccinated
 - Or 100 vaccinated with Vaccine Pass checksYou must leave as soon as you have completed your recreation activity. Training for IRB racing, Surf Boats and Canoes can occur with the additional conditions due to the close proximity of participants:
 - > Mask usage on water
 - > Train with the same crew session, keeping a record of who they are
 - > Extra emphasis on handwashing and drying (or cleansing with hand sanitiser) before and after activities and regular cleaning of equipment.

Gatherings limits at Red



Where **vaccine passes** are checked

- If you check vaccine passes at a gathering, then the capacity limit is determined by the size of the facility (based on the facility being large enough to allow 1m² of space per person). You can have a maximum of 100 people
- The capacity limits include children under 12. Children under the age of 12 who cannot be vaccinated are treated as if they have a vaccine pass
- The capacity limits excludes workers
- At the gathering, attendees including spectators do not have to physically distance but need to stay 2 metres away from other gatherings at all times
- Checking of vaccine passes is required as best as reasonably practicable in all settings

Where **no vaccine passes** checked

- If you do not check vaccine passes at a gathering, then the capacity limit is determined by the size of the facility based on the facility being large enough to allow 1m² of space per person. You can have a maximum of 25 people.
- This capacity limit includes children. Children under the age of 12 who cannot be vaccinated are treated as if they have a vaccine pass.
- The capacity limit excludes workers
- At the gathering, attendees including spectators do not have to physically distance but need to stay 2 metres away from other gatherings at all times

How will you manage the risks of operating your Club Facilities at Amber

Lifesaving & SAR Operations

- SAR Squads as per SOPs' & rescue ready - need to be COVID-19 PPE compliant.
- Active Rostered Patrols can fully operate at Ōrewa and Wenderholm with 4 in Operations room, 2 in First Aid Room and ensuring all members are distancing and required PPE to be worn. At Wenderholm 1 in the tower with the remainder on patrol outside under the 3x4m pop up tent or rostered on split shifts.
- Flagged areas may be considered but only on a case by case basis to maintain public safety, where approved by the Regional Lifesaving Manager and Flags may be out based on conditions and beach user numbers. At both locations observational patrols are preferred with emergency response only due to CPFW Gathering Limits (50 unvaccinated and unlimited if vaccinated with Vaccine Pass checks).
- Roaming Patrols can be provided where teams can provide the required resources.
- Red Flag Protocol – If lifeguards are unable to provide a full patrol or the water conditions are too dangerous for swimming and there is concern for public safety, 'red flagging' the beach could be used at Amber, due to Alert Level restrictions.
- Across COVID Boarder travel may be authorised in certain circumstances, please contact the National Lifesaving or National SAR Manager for approval (with authorisation of Club Chairperson or President).

Clubs/Facilities

- Club facilities are open to the wider membership for access and use via bookings or as approved by the Club Chairperson for scheduled training, patrolling and committee meetings (adhering to Gathering Limits of 50 unvaccinated and unlimited if vaccinated with Vaccine Pass checks and required Sign in, contact tracing, PPE and Hygiene measures).
- If you're sick, stay home - don't go to the club, any trainings or attend Emergency Callouts
- Access to downstairs is via ranch slider, or upstairs via external staircase.
- You are be required to "sign-in" each time you enter and leave the club. QR codes & manual sign in sheets are located at entry points.
- Signage reminding members of the COVID-19 physical distancing and hygiene protocol will be posted at the entrance and in common areas where appropriate.
- All actions are to be undertaken in such a way as to reduce any possible contact between members and to promote physical distancing wherever possible and wearing of face masks indoors.
- Common touchpoints (door handles, taps, light switches) will be cleaned after each group use with products provided.
- Kitchen and showers are open however, showering at home is still recommended and maintain physical distancing in and around toilets.
- First Aid rooms - First aid should be administered outside where appropriate and with all LGs and patients / careers wearing masks (these are available to provide if needed).

Education/Learning/Training Courses

- Online Learning is preferred and any 'in person' training inside should meet Gathering Requirements and one person to 1m2 observed, ensuring appropriate ventilation by opening doors and windows – all hygiene, tracing and PPE requirements upheld.
- 'Close Proximity Training' for lifeguards using IRB's, RWC's and conducting Board and Tube Rescues, where a club is providing SAR, Flagged Areas, Observation or Roaming Patrols.
- 'Upskilling' for members who currently do not hold awards i.e. IRB Driver training for unqualified drivers can occur outdoors. Physical distancing and gathering recommendations need to be observed.
- Across COVID Boarder travel may be authorised in certain circumstances, please contact the National Education Manager for approval.

Surf Sport Events/Physical Recreation/Training/Junior Surf

- Events can occur – following guidelines;
 - a. It needs to be in a low risk local environment, with a safety plan (ORA must be completed);
 - b. Using non-powered individual equipment (Swimming, Boards, Surf Skis);
 - c. Physical distancing and gathering guideline need to be observed;
- Organised group coaching/training (including Junior Surf) can occur under the above Physical Recreation guidelines and gathering limits of:
 - 50 unvaccinated
 - Or unlimited if vaccinated with Vaccine Pass checksYou must leave as soon as you have completed your recreation activity. Training for IRB racing, Surf Boats and Canoes can occur with the additional conditions due to the close proximity of participants:
 - > Extra emphasis on handwashing and drying (or cleansing with hand sanitiser) before and after activities and regular cleaning of equipment.

Gatherings limits at Orange



Where **vaccine passes** are checked

- If you use vaccine passes there are no limits on the number of people that can attend.
- Checking of vaccine passes is required as best as reasonably practicable in all settings

Where **no vaccine passes** checked

- If you do not check vaccine passes at a gathering, then the capacity limit is determined by the size of the facility allowing for 1m² of space per person. You can have a maximum of 50 people.
- This capacity limit includes children. Children under the age of 12 who cannot be vaccinated are treated as if they have a vaccine pass
- This capacity limit excludes workers
- At the gathering, attendees including spectators do not have to physically distance but need to stay 2 metres away from other gatherings at all times

How will you manage the risks of operating your Club Facilities at Green

Lifesaving & SAR Operations

- SAR Squads as per SOPs' & rescue ready - need to be COVID-19 PPE compliant.
- Active Rostered Patrols can fully operate at Ōrewa and Wenderholm with 4 in Operations room, 2 in First Aid Room and ensuring all members are distancing and required PPE to be worn. At Wenderholm 1 in the tower with the remainder on patrol outside under the 3x4m pop up tent or rostered on split shifts.
- Flagged areas may be considered but only on a case by case basis to maintain public safety, where approved by the Regional Lifesaving Manager and Flags may be out based on conditions and beach user numbers. At both locations observational patrols are preferred with emergency response only due to CPFW Gathering Limits (100 unvaccinated and unlimited if vaccinated with Vaccine Pass checks).
- Roaming Patrols can be provided where teams can provide the required resources.
- Red Flag Protocol – If lifeguards are unable to provide a full patrol or the water conditions are too dangerous for swimming and there is concern for public safety, 'red flagging' the beach could be used at Green, due to Alert Level restrictions.
- Across COVID Boarder travel may be authorised in certain circumstances, please contact the National Lifesaving or National SAR Manager for approval (with authorisation of Club Chairperson or President).

Clubs/Facilities

- Club facilities are open to the wider membership for access and use via bookings or as approved by the Club Chairperson for scheduled training, patrolling and committee meetings (adhering to Gathering Limits of 100 unvaccinated and unlimited if vaccinated with Vaccine Pass checks and required Sign in, contact tracing, PPE and Hygiene measures).
- If you're sick, stay home - don't go to the club, any trainings or attend Emergency Callouts
- Access to downstairs is via ranch slider, or upstairs via external staircase.
- You are be required to "sign-in" each time you enter and leave the club. QR codes & manual sign in sheets are located at entry points.
- Signage reminding members of the COVID-19 physical distancing and hygiene protocol will be posted at the entrance and in common areas where appropriate.
- All actions are to be undertaken in such a way as to reduce any possible contact between members and to promote physical distancing wherever possible and wearing of face masks indoors.
- Common touchpoints (door handles, taps, light switches) will be cleaned after each group use with products provided.
- Kitchen and showers are open however, showering at home is still recommended and maintain physical distancing in and around toilets.
- First Aid rooms - First aid should be administered outside where appropriate and with all LGs and patients / careers wearing masks (these are available to provide if needed).

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Gatherings limits at Green



Where vaccine passes are checked

- If vaccine passes are checked, then there are no limits to how many people can attend
- Checking of vaccine passes is required as best as reasonably practicable in all settings

Where no vaccine passes checked

- If vaccine passes are not checked, or not everyone you are with is vaccinated, then the capacity limit is determined by the size of the facility. You can have a maximum of 100 people
- This capacity limit includes children. Children under the age of 12 who cannot be vaccinated are treated as if they have a vaccine pass
- This capacity limit excludes workers
- At the gathering, attendees including spectators do not have to physically distance but need to stay 2 metres away from other gatherings at all times

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| <p>How will you manage an exposure or suspected exposure to COVID-19?</p> | <p>Probable or confirmed case of Covid 19 at Ōrewa SLSC</p> <ul style="list-style-type: none"> • Isolate member from others & provide mask, if at club at time. • Call Healthline (0800 611 116) and follow their advice • Clean all places the person has been at the club. Use PPE when cleaning. • Identify who at the club had close contact with the infected person in the 24-hours before that infected person started showing symptoms. Advise those people to call healthline, have a test if appropriate & stay home to isolate. • Clean the area where the close contact people have been. Use PPE when cleaning. • Tracing information available on request | <p>Committee Chairs and coaches / managers (inc Ōrewa Board members)</p> |
| <p>How will you check to see if your work processes and risk controls are effective?</p> | <ul style="list-style-type: none"> • Plans to be reviewed at monthly operational committee meetings and board meeting. Changes to be made if applicable and communicated. • Plans reviewed if changes made by government health. • Members can communicate concerns at any stage to any board member or by email to club administrator. • Alert level and requirements communicated to members via email, website, facebook, & Teamreach to junior surf. | <p>Committee Chairs and coaches / managers (inc Ōrewa Board members)</p> |

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| <p>How do any changes impact on the risks of the activity your club does?</p> | <ul style="list-style-type: none"> • Risks to be continually monitored & advised to membership • Board & Finance Committee work together to prepare a financial forecast to identify impact of any financial risk. • All members are well communicated on polices and advice from SLSNZ and the Government. • Follow advice upon preventative measures and equipment to minimise risk and eliminate where possible. | <p>Committee Chairs and coaches / managers (inc Ōrewa Board members)</p> |
| <p><u>Other Notes:</u></p> | | |